



### VERIFICATION OF PREVIOUS EXPERIENCE

**This information is to be completed by the applicant:**

Name of Previous/Current Employer: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Print Applicant Name: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Authorization to Release Information (Signature): \_\_\_\_\_

**\*\*Note:** *A year of experience is defined as experience in a full time similar in nature or same type position.*

The individual above has applied for employment with the Moss Point School District. It is necessary that we verify all previous/current employment in order to determine a rate of pay. Please complete all requested information.

Return form to: **Moss Point Schools Attn: Office of Human Resources, 4924 Church Street, Moss Point, MS 39563** or fax to: **228-474-4964**. If you have any questions or for more information, please call 228-475-4558.

**If the applicant worked multiple jobs list each job on separate line.**

Start Date	End Date	Position Held	Responsibilities/Duties	Fulltime / Part-time	Hours worked per week	Performance Satisfactory Yes/No

Eligible for re-hire?     Yes     No

**I hereby certify that all information cited above is true and correct to the best of my knowledge and belief.**

\_\_\_\_\_  
Signature of Verifying Authorized Human Resource Personnel

\_\_\_\_\_  
Title

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name & Address

\_\_\_\_\_  
Phone Number

Moss Point School District does not discriminate on the basis of age, sex, race, color, religion, disability, national origin, genetic information, veteran status or any other protected classification.