

**MOSS POINT SCHOOL DISTRICT
STAFF DRESS GUIDELINES FOR PERSONAL APPEARANCE
ALL DISTRICT PERSONNEL**

The Moss Point School District believes that all staff should project a professional image in keeping with their role in the community. In the realm of personal appearance, that image should be one of a professional reflecting cleanliness, neatness, and one that is not offensive to the standards of the community. In keeping with this belief, the following Staff Guidelines project a professional composure. The following Staff Dress Guidelines will apply to all days for which employees are scheduled to work, based on their specific "Work Calendar".

1. Each employee will be neatly groomed.
2. Attire will be neat and clean in appearance.
3. No shorts of any kind, leggings, or wind / warm – up / jogging / sweat suits. (An exception will be made to allow a coach / PE teacher to put on a wind / warm – up suit over his / her shorts to go teach a class if the class follows a PE class.)
4. Coaches / PE teachers can wear walking shorts (no more than 3 inches above the knee) while teaching PE.
5. No Flip – flops shoes will be worn.
6. No sweatshirts or T – Shirts bearing logos or advertisements. (Exception: School District or School mascot / name and holiday sweatshirts or t – shirts will be acceptable on designated days selected by the district or principals).
7. No tennis / athletic shoes, except with doctor's excuse (Exception: PE Teachers).
8. No visible tattoos.
9. No facial piercings.
10. No Bluetooth devices are to be worn.
11. The proper attire for male personnel includes the following:
 - a. Button – up shirts or polo shirts with collar, or turtleneck shirts / sweaters or crew – neck sweaters.
 - b. Slacks – Professional style with appropriate fit; no denim of any color.
 - c. Appropriate socks are required.
 - d. Proper footwear is closed toe and closed heel shoes.
 - e. T – Shirts are not professional dress. (Exception: School District or School mascot / name t – shirts).
12. The proper attire for female personnel includes the following:
 - a. Skirts, dresses, and jumpers are to be no more than 3 inches above the knee. Denim skirts, dresses, and jumpers are allowed.
 - i. Leggings may be worn when wearing them with a dress or skirt that is the appropriate length as indicated above.
 - b. Slacks, Capris – Professional style with appropriate fit.
 - c. Blouses must be made of material that cannot be seen through.
 - d. Sleeveless blouses are acceptable as long as the openings adequately cover undergarments.
 - e. No backless apparel is allowed.
 - f. No midriff tops, tank tops, jersey tops, halter – tops, spaghetti strap or revealing apparel.
 - g. T – Shirts are not professional dress. (Exception: School District or School mascot / name t-shirts).
13. If a jeans day is approved, jeans may NOT have holes in them. Jeans days are designated by the principals and shall NOT be regular practice.

Staff members may dress according to the student dress code if they choose but must always follow the Staff Dress Guidelines.

Principals have the authority to make "special case" exceptions for school – wide special events. Principals have responsibility for managing the Staff Dress Guidelines and should deal with staff dress issues on an individual basis.